



## Travel Grants & Training Opportunities

PNAIRP supports the professional development of its members by providing annual grants for travel, fees and related expenses. These professional development opportunities are announced on the PNAIRP list (PNAIRP-L) and on the PNAIRP web site. Application instructions can be found on the second page.

In exchange for receiving a grant, recipients must commit to substantive sharing with the rest of the membership. This can take the form of a newsletter article shared via PNAIRP social media venues, a paper summarizing the professional development activity, a "Showcase", workshop or other presentation at the next PNAIRP conference.

Grant	Maximum Reimbursement
<b>Professional Development Grant</b> This award is to assist members who wish to participate in other professional development activities related to institutional research and planning. The award is disbursed in the form of reimbursement of expenses in the current calendar year. Examples include regional or national training sessions, international events related to IR, AIR (Association for Institutional Research) sponsored training such as the Summer Institute, SCUP (Society for College and University Planning) conferences, etc.	<b>\$500</b> Deadline to Apply: June 30th
<b>PNAIRP Travel Grant</b> The PNAIRP annual conference is the "don't miss" opportunity to share with, and learn from, each other. A total of \$2,800 is allocated based on the number of applicants, individual applicant need, and ability to share with membership. The award is disbursed in the form of reimbursement.	<b>\$2,800</b> (divided into multiple awards) Deadline to Apply: September 30th
<b>Best Presentation Award</b> The person receiving the Best Presentation Award at the PNAIRP conference will present at the next AIR Forum as well as represent the PNAIRP regional group in any discussions at the AIR forum as needed. Stay tuned for the most updated info posted on the PNAIRP Grants site!	<b>\$2,500</b>

Documentation is required for travel and training grant reimbursement. Eligible expenses include:

- 1) Lodging
- 2) Travel (airfare, train fare, mileage)
- 3) Conference or training registration
- 4) Meal costs

Grant requests are submitted to the Executive Committee for a vote. Awards are open to all members and based upon, but not necessarily limited to, these criteria:

- 1) Proposal for sharing knowledge with the rest of membership
- 2) Need – both financial and for the professional development activity.
- 3) Number of participants attending from the same institution.

Please submit your grant application (e-mail preferred) to the travel grant coordinator:

**Nick Velluzzi**

Director of Planning, Research, and Assessment

Walla Walla Community College

Phone: (509) 527-3685

[Nicholas.velluzzi@wwcc.edu](mailto:Nicholas.velluzzi@wwcc.edu)

## **PNAIRP Grant Application Instructions**

### **Professional Development Grant - \$500**

This award is to assist members who wish to participate in other professional development activities related to institutional research and planning. The award is disbursed in the form of reimbursement of expenses in the current calendar year. Examples include regional or national training sessions, international events related to IR, AIR (Association for Institutional Research) sponsored training such as the Summer Institute, SCUP (Society for College and University Planning) conferences, etc.

#### **Application must be received by June 30th.**

Apply by email to the grant coordinator: [Nicholas.velluzzi@wwcc.edu](mailto:Nicholas.velluzzi@wwcc.edu)

On your application please include

Name:

Institution:

Title:

Address:

Phone:

E-mail:

Description of the professional development activity:

1. Briefly describe why you want to participate in this activity including how your participation in this activity will help improve your institution/IR office.
2. Briefly describe your need for financial assistance.
3. Briefly describe your current responsibilities for institutional research and planning activities.
4. How many years have you been a member of PNAIRP?
5. Are you the only person from your institution participating in this activity?
6. How do you propose to share with the membership?
7. Are you presenting at the PNAIRP conference?

Additional comments:

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### **PNAIRP Travel Grant - \$2,800 total**

The PNAIRP annual conference is the “don’t miss” opportunity to share with, and learn from, each other. A total of \$2,800 is allocated based on the number of applicants, individual applicant need, and ability to share with membership. The award is disbursed in the form of reimbursement.

#### **Application must be received by September 30th.**

Apply by email to the grant coordinator: [Nicholas.velluzzi@wwcc.edu](mailto:Nicholas.velluzzi@wwcc.edu)

On your application please include

Name:

Institution:

Title:

Address:

Phone:

E-mail:

Amount Requested (please provide details of how the funds would be used):

1. Briefly describe why you want to attend the PNAIRP Conference.
2. Briefly describe your need for financial assistance to attend the conference.
3. Briefly describe your current responsibilities for institutional research and planning activities.
4. How many years have you been a member of PNAIRP?
5. How many PNAIRP conferences have you attended in the past?
6. Are you the only person from your institution attending the PNAIRP conference this year?
7. How do you propose to share with the membership?
8. Are you presenting at the PNAIRP conference?

Additional comments: